

# Geospatial Executives Group

## Terms of Reference

The Geospatial Executives Group (GEG):

- is collectively accountable for and governs the direction and implementation of the Geospatial Strategy, without compromising the accountabilities or outputs of individual agencies
- brings a collective perspective to all that it does, using collective capabilities effectively and addressing cross-agency issues coherently
- promotes the Strategy to Ministers and other potential champions; and
- delegates executive stewardship of the Strategy to the Geospatial Steering Committee (GSC).

## Alignment

The Geospatial Executives Group:

- aligns the Strategy with other key stakeholder, agency and government strategies
- ensures that GEG member agencies use and promote the Strategy; and
- champions collaboration between agencies.

## Work programme

The Geospatial Executives Group:

- approves the direction of the work programme under the Strategy
- considers risks and mitigation strategies forwarded by the GSC
- approves budgets and provides resources for the work programme through contributions of money, people, and other resources from their own agencies
- sets guidelines for budget variations which the GSC administers; and
- considers and supports cross-agency budget proposals for the work programme.

## Geospatial Steering Committee and reporting

The Geospatial Executives Group:

- reviews the effectiveness and adequacy of governance processes
- reviews the membership of the GSC to ensure it has adequate representation and reach
- provides direction to the GSC where necessary
- approves output and outcome measures which track the Strategy's progress
- monitors the evaluation activity of the GSC; and
- reports annually to the Ministers on progress in achieving the Strategy.

## Approach

- To maintain momentum on the Strategy the GEG will meet every 2 months until the governance arrangements are well-established. Thereafter the GEG will meet 3 times a year
- The Chair of the GEG is the Chief Executive of Land Information New Zealand, who is responsible for the operation of the support unit of the Geospatial Office, for ensuring governance processes are open and constructive, and for initiating periodic discussions to review governance performance and test the effectiveness of the geospatial networks.

- The GEG will be supported by administrative services provided by the Geospatial Office.

## **Membership**

The Geospatial Executives Group shall initially be the Chief Executives (or functional equivalents) of:

- Land Information New Zealand
- Department of Conservation (representing the Ministry for the Environment, the Ministry of Agriculture and Forestry and the Ministry of Fisheries)
- Ministry of Research, Science and Technology
- New Zealand Defence Force
- Either the New Zealand Fire Service or the New Zealand Police (representing the Emergency Services including the Ministry of Civil Defence and Emergency Management)
- Statistics New Zealand
- Local Government New Zealand

GEG members representing a sector will actively champion that sector's input into the implementation of the Strategy and provide two way communications within the sector, supported by the custodian and the geospatial office.

GEG members representing a sector will have a term of two years, after which the representative Chief Executive will be replaced by another in the sector.